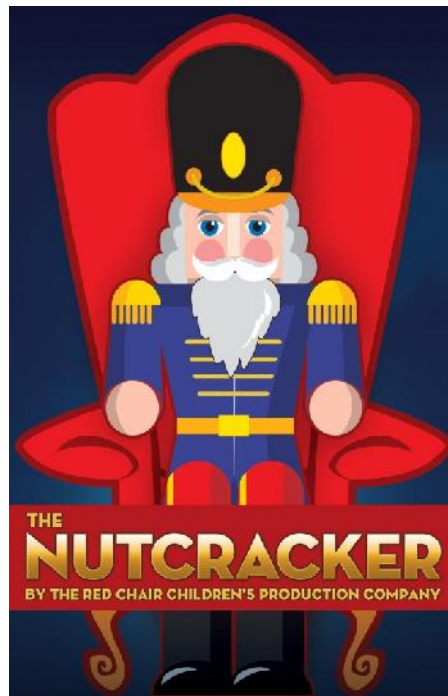




The Nutcracker 2018 Information Packet





Dear Cast Member,

Welcome to the Red Chair Children's production of ~~The~~ **The Nutcracker**. We are excited you are joining us for our 13th year! To guarantee a successful show, we would like to review the following with you:



- We have a **mandatory** parent meeting on **Thursday, September 20th, 6:00pm** at the Little White Chapel 1711 N. Avon St, Burbank, CA 91505. The meeting will cover cast member schedules, expectations and mandatory guidelines. This is where you can have all questions answered and sign up for your volunteer position.



- All cast members will receive an email invoice for their fees and must be paid no later than **Thursday, September 20th by 11:59pm**. All dues and fees are non-refundable.



- Being a grass roots program it is necessary that **1 adult volunteer per cast member** donate their time (a min of 10 hrs.) and/or services to the production and/or show. Please review the volunteer list on line. Parents have the opportunity to sign up for a volunteer position at the parent meeting. If you are not able to attend the parent meeting, please email theredchairchildren@hotmail.com, otherwise we will assign you a position on **October 6th**. We also require a credit card guarantee, so if a cast member family cannot fulfill their volunteer obligation, Red Chair will charge your credit card for the opt out fee of \$250.



- **GO FUND ME!** <https://www.gofundme.com/nutcracker-2018rccpc>. **Please help with our donation drive by posting on social media AT LEAST 5 times!** We are asking each of our participants to share our information with a local business or private sponsors. Fundraising is necessary in order to meet our goals and we need your help! Just one direct donation or program advertisement will help guarantee future shows!



- Find us on Facebook, Twitter and Instagram! You can help us defray expensive marketing costs by **"Liking & Following"** us on Facebook, Twitter and Instagram, suggesting us to your friends or posting The Nutcracker as an event on your page! We will also be posting rehearsal pictures and information on our page (www.redchairproductions.org). Check it out and help spread the word with the click of a button.

Finally, we would like to stress that creating and participating in a live performance takes time and effort. Our choreographers, staff and founders are all volunteers and have donated their time to work with your child. We have provided you with the rehearsal schedule and would like you to review it carefully. If you choose to participate, your attendance at all rehearsals **is** mandatory. Excessive tardiness will be considered an absence. Given our tight time frame, when a cast member is absent or is late, we have to start over or review which is disrespectful to the choreographer and other cast members. Please consider the time commitment carefully prior to starting rehearsal.

We are excited to be bringing this classical ballet to the community. Visit our Facebook page or website www.redchairproductions.org for show information.

Executive Board

*Jennifer Bosco Landon
Naomi Casali
Gabrielle Edinburgh-Wald
& Anna Smith*

Parent Advisory Board

*Vartuhi Avagyan
Karen Bowlin
LeAnn Chaparro
Cathy Dore
Frankie Knight
Alice Lord
Nataly Panameno
Heidi Shaffer Madzar
Catie Young
Naira Zhamkochyan*



NUTCRACKER 2018 Calendar

www.redchairproductions.org

All rehearsals held at Host School:
Burbank Dance Academy
2518 W Burbank Blvd, Burbank, CA 91505

September

- 9/15 Nutcracker Solo Auditions **All Day Yogurtland Fundraiser**
- 9/16 Nutcracker Auditions. **All Day Yogurtland Fundraiser**
- 9/20 Mandatory Parent Meeting, 6:00pm.
Held at: The Little White Chapel
1711 N Avon Street, Burbank, CA 91505
- 9/21 Alex Office Opens, Cast member Discount Code, **NutCast18**
- 9/23 Nutcracker Parent Performer Auditions 5:30pm @ BDA
Costume Fittings, Times TBD

October

- 10/7 Costume Fittings, Times TBD
Shoes to be turned in to costume dept. (See costume list)
Committee Meetings: See Committee Schedule
- 10/14 Cast member Headshots
T-Shirt Orders Due
- 10/21 Hair & Make-up Clinic
Last Day for Cast member discount tickets

November

- 11/3 Final Day for Special Family Discount
- 11/4 Committee Meetings: See Schedule
- 11/11 Program Dedications and Ad Sales Due
- 11/21-11/25 Thanksgiving Break-No Rehearsals
- 11/29 RC Kickette Rehearsal 4pm at Burbank City Hall

December

- 12/1 Burbank Tree Lighting Ceremony (RC Kickettes) 6pm
- 12/2 Mandatory All Cast Run Through at BDA: See Schedule
Committee Meetings: See Committee Schedule
- 12/4 Load Out
- 12/5 & 12/6 Full Dress and Tech Rehearsal @ Alex Theatre
- 12/7 School Show 9:30am
- 12/8 2pm Public Show
- 12/9 2pm & 6pm Public Show
- 12/10 Load In
- TBD Wrap Party

*All dates are subject to change and will be posted on FB & RCCPC Website.



Commonly Asked Questions

1. **Where are rehearsals held?** Regular rehearsals will be held at Burbank Dance Academy 2518 W. Burbank Blvd, Burbank.
2. **How do I get answers to my questions?**
The Red Chair Productions phone number is (818) 640-4645, theredchairchildren@hotmail.com or log onto www.redchairproductions.org. In addition, weekly email notifications will be sent, so make sure to provide your email.
3. **Is there a Parent Meeting?**
Yes. There is a **mandatory parent meeting on Thursday, September 20th at 6:00pm**, held at the Little White Chapel 1711 N. Avon St, Burbank, CA 91505.
4. **When are rehearsals?**
Rehearsals begin Sun, Sept 23rd through the show date. The schedule is also posted on our website at www.redchairproductions.org.
5. **How do we rent our costumes?**
We will provide a rental costume for your child. Costume fees are included in your participation fees and are non-refundable.
6. **What other costume items am I responsible for?**
You are responsible to provide the appropriate dance shoes, tights and undergarments (see costume attachment).
7. **Can I help with fundraising?**
Yes! We are an all-volunteer staff and need donations to have a successful program. This year we will be asking our performers to help fund our GoFundMe campaign by promoting it on social media and sending the link to friends & family. We also have an option for corporate sponsors. Please email theredchairchildren@hotmail.com or visit our website for more information.
8. **Can I volunteer?**
Yes! As our show is run by volunteers your help is essential to your child's success! All participating families must sign up for at least one position (a minimum of 10 hrs. of volunteer time per performer) for which they feel most comfortable or pay a volunteer opt out fee.
9. **What are the fees?**
Each cast member is required to become a current member of the Red Chair Children's Production Company. In addition there are mandatory participation fee, which includes their costume rental and T-Shirt. Additional costume fees may apply for double casting. Cast members are asked to sell or purchase a minimum of 5 tickets to the show. Cast members receive \$12 discount per ticket the first 30-days of ticket sales with code: **NutCast18**.
10. **How will I find out about my child's part?**
All parts will be posted by audition number **on-line** only at www.redchairproductions.org by September 24th at 8pm..
11. **When & where are the shows?**
There are a total of four (4) shows. A school community performance on Friday, 12/08 at 9:30 am, a public performances on Saturday, 12/09 at 2:00 pm and Sunday 12/09 at, 2pm and 6pm.
12. **How do I purchase tickets?**
Tickets are available at The Alex Theatre Box Office window, via phone 818.243.2539, website: www.alextheatre.org or at The Americana At Brand Concierge Desk. Cast members receive \$12 discount per ticket the first 30-days of ticket sales with code: NutCast18.
13. **How do I get updates & information?** Each week cast members will receive an emailed newsletter with current information. Updated will also be posted to FB and on the website. For questions email theredchairchildren@hotmail.com or call (818) 640-4645.



Nutcracker Rehearsal Schedule 2018

All rehearsal held on Sundays: 9/23, 9/30, 10/7, 10/14, 10/21, 10/28, 11/04, 11/11 & 11/18

Location: Burbank Dance Academy 2518 W Burbank Blvd, Burbank, CA 91505

-ACT ONE-

Party Scene Act 1:Scene 1, *Choreographer: Monica Sorce*

Clara, Clara's Friends, Fritz, Fritz's Friends, Maid/Butler, Party Guests, Drosselmeyer, Nutcracker, Dolls, Grandparents, Mother & Father

-----FIRST REHEARSAL FOR THIS SCENE 9/30-----

CLARA, CLARA'S FRIENDS & MAID	5:30-7:00pm	BEGINNING 9/30
FRITZ & FRITZ'S FRIENDS	5:30-7:00pm	BEGINNING 9/30
PARTY GUESTS, MOTHER, FATHER,	5:30-7:00pm	BEGINNING 10/07
GRANDFATHER & GRANDMOTHER	5:30-7:00pm	BEGINNING 10/14
DOLLS	6:15-7:00 (9/30-10/21), 5:30-7:00 (10/28-11/18)	

Fight Scene Act 1: Scene 2, *Choreographer: Joanne Parada*

NUTCRACKER & CLARA	10:00-12:00	BEGINNING 10/14
MICE, RATS, & MOUSE KING	10:00-11:00am (9/23-10/7)	10:00-12:00 (10/14-11/18)
SOLDIERS, DRUMMER BOY	11:00-Noon (9/23-10/7)	10:00-12:00 (10/14-11/18)

Snow Scene Act 1:Scene 3, *Choreographer: April Ayers*

SNOW FAIRIES, SNOWFLAKES & SNOW QUEEN 12:00-1:30pm

-ACT TWO-

Land Of The Sweets, ACT 2

ANGELS & ARC ANGEL <i>Choreographer: April Ayers</i>	3:00-3:45pm	See Below*
SUGAR PLUM <i>Choreographer: April Ayers</i>	3:30-5:30pm (10/14-10/28)	See Below*
NUTCRACKER & CLARA <i>Choreographer: April Ayers</i>	3:45-5:30pm (9/23-10/28)	See Below*
SPANISH <i>Choreographer: April Ayers</i>	1:30-2:00pm	See Below*
ARABIAN <i>Choreographer: Monica Sorce</i>	7:00-7:45pm	See Below*
CHINESE <i>Choreographer: Faye Bosco</i>	9:00-9:45am	See Below*
MARZIPAN <i>Choreographer: April Ayers</i>	2:00-2:45pm	See Below*
RUSSIAN <i>Choreographer: Jennifer Bosco Landon</i>	5:30-6:15pm	See Below*
MOTHER GINGER <i>Choreographer: Joanne Parada</i>	9:00-9:45am	See Below*
FLOWERS & DEW DROP FAIRY <i>Choreographer: Faye Bosco</i>	9:45-11:15am	See Below*
SUGAR PLUM & CAVALIER, <i>Choreographer: José Carayol</i>	TBD	See Below*

ADDITIONAL REHEARSAL LAND OF THE SWEETS, ACT 2 Sun., 11/4, 11/11 & 11/18 3:45-5:30PM

MANDATORY ENTIRE CAST RUN THROUGH: SUNDAY, DECEMBER 2ND

Party Scene Act 1:Scene 1	9:00-11:30am
Clara, Clara's Friends, Fritz, Fritz's Friends, Butler/Maid, Party Guests, Drosselmeyer, Nutcracker, Dolls, Mother, Father & Grandparents	
Fight Scene Act 1: Scene 2	11:00-1:00pm
Clara, Nutcracker, Drosselmeyer, Mouse King, Mice, Soldiers, Drummer Boy, Rats	
Snow Scene Act 1:Scene 3	12:30-1:30pm
Clara, Nutcracker, Snow Queen, Snow Fairies, Snowflakes	
ENTIRE ACT 1 CAST & ANGELS: Curtain Call Rehearsal	1:30-2:30pm
LAND OF THE SWEETS, ACT 2	3:30-6:30pm
Clara, Nutcracker, Sugar Plum Fairy, Cavalier, Angels, Arc Angel, Spanish, Arabian, Chinese, Marzipan, Russian, Mother Ginger, Gingersnaps, Baker, Gingerbread, Flowers, Dew Drop, Flower blossoms	



Costume Information

Ballet Slippers: *No canvas, all leather required in designated color.*

Pointe Shoes: *All pink pointe shoes need to be pancaked. A pancake clinic will be announced.*

Tights: **CAPEZIO**, Ultra Soft Transition Tight 916 9 (adult) 916c (Child)
Color - Ballet Pink OR Black (as specified below)

Nude Leo:

All items are available at Karabel Dancewear or through Discount Dance Supply

- Mice/Rats:** Black tights, black long sleeve leotard, black ballet slippers (girls)
Black dance pants, black long sleeve shirt and black socks & black ballet slippers (boys)
2 High Buns (girls).
Black tights, Black pointe shoes (Mouse Queen)
- Soldiers:** Pink tights, pink ballet slippers. Nude base leotard.
Hair is in a low bun (girls) and out of face (boys).
- Clara &
Clara's Friends:** Pink tights, nude leotard under dress and black leather slippers (shoes will be collected by Costume Dept., all shoes to rehearsal by 10/14). Hair in high bun.
- Fritz &
Fritz's Friends:** Pink tights, nude leotard under costume(girls) white socks, white undershirt(boys) and black leather slippers (shoes will be collected by Costume Dept., all shoes to rehearsal by 10/14). Hair in Renaissance style ponytail or out of face.
- Chinese:** Pink tights, black leather ballet slippers (collected on 10/14), Hair in low bun, parted in middle.
- Russian:** Pink tights, Nude leotard. Shoes & Hair TBD.
- Maid/Butler:** Maid: Black tights and black character shoes, hair in bun. Butler: Black shoes, hair slicked back.
- Ginger Snaps & Baker
Gingerbread:** Pink tights, pink ballet slippers. Nude base leotard. Two low pony tails behind ears.
- Dolls:** Pink tights and pink ballet slippers (Tutu Doll), black ballet slippers w/pink elastics, pink tights(*Soldier/Jester*) Hair in a bun.
- Sugar Plum, Snow Queen,
Snowflakes, Snow Fairies,
Flower Blossoms, Flowers,
Marzipan, Spanish,
Dew Drop, Arc Angel:** Pink tights, pink ballet slippers or pancake pointe shoes and nude base leotard. Hair in high bun.
- Arabian:** Pancake pointe shoes and nude tights, hair in a high pony tail.
- Angels:** Pink tights, pink leather ballet slippers. Nude base leotard. Hair in high bun.
- Cavalier & Nut Prince:** White tights & shoes
- Nutcracker:** Black shoes and black socks.



Makeup KIT Requirements

All cast members will be required to wear theatre style make-up for the Dress Rehearsal and Performances. We will have volunteer make-up assistance available for cast members that have extensive and detailed make-up, however, each cast member is responsible for applying and bringing their own base foundation, mascara and lipstick. Additionally, each cast member will be responsible for doing and maintaining their own hair. Hair for the show must be worn as requested below. For all rehearsals

Cast members must purchase their own make-up kits from:

Nigel's Beauty Emporium in North Hollywood, and will receive a 20% discount.

All kits need to be purchased by 10/20/2018. Please bring to the hair & make-up clinic on 10/21/18.

If your Character is not listed you do not need to purchase stage make-up for the show.

KIT	Item(s)	Character
KIT A	(1) LS-16 Ruby Red Lipstick	Soldiers
KIT B1	(1) LS-52 Pink Tart Lipstick (1) FW1Gold Dust Lumiere Crème Eye Shadow	
KIT B2	(1) DR-16 Cool Pink Blush (1) LS-4 Dusty Rose Lipstick	All Angels Fritz, Fritz Friends, Nutcracker & Maid
KIT C	(1) DR-61 Victorian Rose Blush (1) LS-16 Ruby Red Lipstick (1) DR-16 Cool Pink Blush (1) 48- Mondo Lashes	
KIT D	(1) LS-52 Pink Tart Lipstick (1) DR-16 Cool Pink Blush (1) Foundation to Match	Gingersnaps Flower Blossoms & Snowflakes
KIT E1	(1) LS-4 Dusty Rose Lipstick (1) DR-61 Victorian Rose Blush (1) 307 GR- Mondo Lashes	Clara & Clara's Friends
KIT E3	(1) LS-16 Ruby Red Lipstick (1) DR-16 Cool Pink Blush (1) 48- Mondo Lashes (1) Foundation to Match	Chinese Russian Spanish &
KIT E4	(1) LE-1 Black Liquid Eye Liner (1) LS-52 Pink Tart Lipstick (1) DR-16 Cool Pink Blush (1) Foundation to Match (1) 48- Mondo Lashes	Flowers & Marzipan
KIT E5	(1) LE-1 Black Liquid Eye Liner (1) LS-52 Pink Tart Lipstick (1) DR-16 Cool Pink Blush (1) Foundation to Match (1) 48- Mondo Lashes	Snow, Snow Fairies & Snow Queen
KIT E6	(1) LE-1 Black Liquid Eye Liner (1) LCR-4 Silver Lumiere Crème Eye Shadow (1) LS-52 Pink Tart Lipstick (1) DR-16 Cool Pink Blush (1) Foundation to Match (1) 48- Mondo Lashes	Sugar Plum Fairy & Arabian
KIT E7	(1) LE-1 Black Liquid Eye Liner (1) LU-14 Amethyst Lumiere Eye Shadow (1) LS-52 Pink Tart Lipstick (1) DR-16 Cool Pink Blush (1) Foundation to Match (1) 48- Mondo Lashes (1) LE-1 Black Liquid Eye Liner (1) FW1Gold Dust Lumiere Crème Eye Shadow	Dew Drop & Arc Angel

Nigels' Beauty Emporium

818-760-3902

Mon -- Fri, 9am - 6pm; Sat - Sun, 10am - 5pm
11252 Magnolia Blvd North Hollywood, CA 91601
West of Lankershim between Klump & Bakman



T-Shirt Order Forms

Dear Parents,

Each cast member will receive one t-shirt which is included in the participation fees. Additional t-shirts and merchandise can be purchased for the 2018 Production of "The Nutcracker". The shirts are available in women's V-neck and regular T-shirt style. All Nutcracker Cast merchandise is available by **PRE-ORDER ONLY**. We do not guarantee we will have any extras for sale or exchange, so please order sizes and quantities accurately. **All orders must be received no later than Sunday, 10/14/18.** All sales are final. theredchairchildren@hotmail.com

Cast Member _____
Phone Number _____

Part _____ Audition # _____

Women's V-Neck \$25

Quantity	Size
_____	Women's Extra Small
_____	Women's Small
_____	Women's Medium
_____	Women's Large
_____	Women's X-Large

Youth T-Shirt \$20

Quantity	Size
_____	Youth Medium (6-8)
_____	Youth Large (10-12)
_____	Youth Extra Large (14-16)

Adult T-shirts \$25

Quantity	Size
_____	Adult Medium
_____	Adult Large
_____	Adult X-Large
Adult Black Apron \$15	
_____	Black Apron
_____	Black Bag
_____	Dance Tag

Total # of Youth/Women's Shirts _____ x \$25=\$_____

Total # of Youth T-shirts Shirts _____ x \$20=\$_____

Total # of Adult T-shirts _____ x \$25=\$_____

Total # of Black Apron _____ x \$15=\$_____

Total Fees: \$_____

Check # _____ Rec'd by: _____ CC: _____ Cash: _____

Please make checks payable to "The Red Chair Children's Production Co or RCCPC."
*Please note a minimum order of 10 pieces per style must be ordered in order to complete order. If your item does not make the minimum you will be notified and asked to amend your order. All orders due no later than 10/14/2018.



BUSINESS PROGRAM AD SALES

Nutcracker 2018

The Red Chair is devoted to providing live performing arts programs to area schools and to the community. Your support is crucial to the success of our program. We are excited to present the beloved classic ballet. There will be 3 performances between Friday, December 7, 2018 – Sunday, December 9, 2018 at The Alex Theatre seating for 1,381 per show- total reach 4,143.

Price list:

- Back -Outside Full Color Cover, 8.5 x 5.5: \$325 - Business Ad Only*
- Back-Inside Full Color, 8.5 x 5.5: \$325 - Business Ad Only*
- Inside cover, Full Color 8.5 x 5.5: \$250*
- Full Page, Black/White, 8.5 x 5.5: \$200
- Half Page, Black/White 4.25 x 5.5: \$175

Complete the form below and email artwork to RCCPCAds@gmail.com. You may also send artwork to RCCPCAds.com. If you would like further information please contact LeAnn Chaparro at 818-489-3868.

Company Name: _____

Contact Name: _____ Phone: _____

Address: _____

Email: _____

\$325 ___ \$250 ___ \$200 ___ \$175 ___

- Make checks payable to: RCCPC
- All ads due by Sunday, November 11, 2018

Cash _____ Check # _____ CC: _____

Rec. by _____

*Only 1 available spot. Once it's sold, we will offer a black and white full page option.



CAST MEMBERS PROGRAM DEDICATIONS

Nutcracker 2018

The program is a wonderful keepsake for your dancer.
Make it even more special by including a dedication.

Price list:

Full Page, Black/White, 8.5 x 5.5: \$150 (Includes picture)
Half Page, Black/White, 4.25 x 5.5: \$125 (Includes picture)
Cast Member Dedication, text only: \$20 (25 words or less)

Back Cover of program is not available for Cast Member dedication. Complete the form below and send ad copy via email to

RCCPCAds@gmail.com. If you would like further information or if you have questions, please contact LeAnn Chaparro at 818-489-3868.

Cast Member Name: _____

Contact Name: _____ **Phone:** _____

Address: _____

Email: _____

Dedication: _____

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\$150 ___ \$125 ___ \$20___

- Make checks payable to: RCCPC
- All ads due by Sunday, November 11, 2018

Cash _____ Check # _____ CC: _____
Rec.by _____